

# flicc MEETING ANNOUNCEMENT MA2004-32

## Library of Congress Subject Headings



Photo: Carol Highsmith

This workshop provides an overview of Library of Congress Subject Headings (LCSH). Through lecture and exercises, participants will learn how to select subject terms, construct headings with subdivisions, and interpret LC subject authority records in both print and MARC formats.

Intended audience: Library staff responsible for copy or original cataloging. The workshop will also appeal to other library staff whose knowledge of LCSH needs a more thorough basis. The instructor, Linda Gabel, Consulting Product Manager from OCLC, will discuss

- principles of subject heading construction
- MARC tagging of subject headings
- construction of subdivisions
- subject authority records
- pattern headings
- tools and resources

More  
Detailed  
Information  
Below

Date  
Thursday, September 16, 2004

Time  
9:00 a.m. - 4:00 p.m. (Registration begins at 8:30 a.m.  
There is no entry to the Library of Congress prior to  
8:30 a.m.)

Place  
West Dining Room, 6<sup>th</sup> floor, Madison Building  
The Library of Congress  
101 Independence Avenue S.E.  
Washington, D.C. 20540

Metro  
Capitol South (Orange and Blue Lines)

Sponsor  
FLICC Education Working Group

Registration  
\$125—Visit the FLICC Educational Programs Web  
site at <http://www.loc.gov/flicc/feveform.html> to  
register online, or complete and fax this form to  
(202) 707-4825.

Request ADA Accommodations five business days  
in advance at (202) 707-6362 TTY or  
[ACA@loc.gov](mailto:ACA@loc.gov).

Information  
Call FLICC (202) 707-4800; TTY (202) 707-4995

Cancellations  
Cancellations must be called into the FLICC office  
(202-707-4800) 48 hours prior to the start of an  
educational program or the full fee will be charged.

Library of Congress Subject Headings

7/19/04

Name \_\_\_\_\_ Title \_\_\_\_\_

Organization \_\_\_\_\_

Address \_\_\_\_\_

City, State, Zip \_\_\_\_\_

Phone and Fax (include area code) Phone: \_\_\_\_\_ Fax: \_\_\_\_\_

FEDLINK Members: FEDLINK ID \_\_\_\_\_ FY2004 IAG#2004 \_\_\_\_\_ Email \_\_\_\_\_

Registration Fee:

☐ Bill the registration fee to my existing FEDLINK Education/Training (FT)  
account.

☐ Establish an FT account or increase the funding in my existing FT account  
and bill the account for the workshop/program fee. Attached is an FY2004  
IAG Amendment Request Transfer Pay Account Adjustment form to move  
funds from another of my agency's FY2004 FEDLINK accounts.

Other Federal Agencies (Non-FEDLINK Members)

☐ Attached is a standard government training form (e.g. SF182 or DD1556) or  
other billable document from my agency for the amount of the workshop/  
program. This amount covers **the registration fee plus the FEDLINK  
administrative service fee of 7.75%**. The Library of Congress will invoice  
my agency based on this document.

Register online at  
<http://www.loc.gov/flicc/feveform.html>  
or fax this form to

**FLICC Attn: FPE Registration  
Library of Congress  
(202) 707-4825**

Your registration is not complete until all  
appropriate documentation is received by  
FEDLINK and/or your account has been  
verified. If you will use a training form or  
purchase order, the originals must be submitted  
on site at registration.

# Library of Congress Subject Headings

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## AGENDA

- I. Introduction
- II. Resources
  - Discussion of the print and online resources, and how they are used
- III. Definitions and General Rules
  - Basic building blocks of subject headings, with discussion of LC practice in the construction and assignment of subject headings
- IV. Tagging
  - Discussion of tag groups, subfield codes, and “division of the world”
- V. Authority File
  - Searching and interpreting information in the online Authority File
- VI. Pattern Headings/Subdivisions
  - Using the Subject Cataloging Manual: Subject Headings to construct subject headings not found in the Authority File
- VII. Geographics
  - How to construct geographic headings and subdivisions
- VIII. Wrap-up/Evaluation